

NOTICE

All first year **B.Tech, M.Tech & Lateral Entry** students admitted under **state merit** quota under **reservation category (SC/ST/OEC)** may please contact college office (Scholarship Section) immediately for claiming educational concession.

INSTRUCTIONS FOR SC / ST / OEC / OBC(H) CATEGORY STUDENTS

The students admitted under State Merit including following Reservation category must submit the following in the college office Scholarship section, to be forwarded to concerned Development Offices for claiming Educational Concession for 2020-21 within **20 days of commencement of Classes.**

SC/ST/OEC

- E-grantz online application form duly signed by Student & Parent (can be done through Akshya centers*)
- Gazetted Officer attested 2 copies of 10th , +2 or Diploma certificates
- Self attested 2 copies of Allotment Memo, TC, Aadhaar & Bank Passbook(Aadhaar linked a/c).
- Original Community Certificate & 1 self attested copy(taken with in1 year period of submission)
- Original Income Certificate & 1 self attested copy(taken with in1 year period of submission)
- Request by student signed by Staff Advisor(Request form available in the college office)

OBC(H) – (OEC from 2014-15 Changed from OBC as per Govt. Order)

- E-grantz online application form duly signed by Student & Parent (can be done through Akshya centers*)
- Gazetted Officer attested 2 copies of 10th +2 or Diploma certificates
- Self attested 2 copies of Allotment Memo, TC, Aadhaar & Bank Passbook(Aadhaar linked a/c)
- Original Community Certificate & 1 self attested copy(taken with in 6 months period of submission)
- Original Income Certificate and 1 self attested copy (Annual **Income limit 6 Lakh**) (taken with in 1year of submission) Annual Income Certificate required for Renewal in all Academic years
- Salary Certificate of both the Parents.
- Request by student signed by Staff Advisor (Request form available in the college office)

***Please note the following points before submission of application;**

- The online application (e-grantz 3.0 site) must be filled Properly, Fill all details.
- Must upload the following documents such as;
 - Qualification Certificates 10th ,12th or +2, Diploma for lateral entry students
 - Aadhar Card, Bank Passbook (linked with Aadhar)
 - Valid Caste Certificate(In the name of student)
 - Valid Income Certificate(In the name of Parents)
 - Allotment Memo, TC
 - TC-Break period clarification is compulsory.
 - If Institution hosteller enter the details compulsory. No girls hostel in our institution ,hence select Pvt accommodation and provide proof of accommodation.
- Take printout of the online application together with all above mentioned documents.
- Student and Parent must sign the printout then submit in College Office with in the specified time.


PRINCIPAL